

Annual Account: 1988-89

AUDIT CERTIFICATE

I have examined the Receipt and Payment Accounts /Income & Expenditure Accounts for the year ended 31st March 1989 and the Balance Sheet as on 31st March 1989 of National Capital Region Planning Board. I have obtained all the information and explanations that I have required, and I certify, as a result of my audit, that in my opinion these accounts and Balance Sheet are properly drawn up so as to exhibit a true and fair view of the state of affairs of the National Capital Region Planning Board according to the best of information and explanations given to me and as shown by the books of the organisation.

Place: New Delhi

Dated: 7th November, 1989

Am.
(D.S. Iyer)
Director of Audit

**STATEMENT OF RECEIPT & PAYMENT ACCOUNT
OF THE REVENUE GRANT FOR THE YEAR 1988-89**

RECEIPTS			PAYMENTS		
S.No.	Head of account	Amount	S.No.	Head of Account	Amount
		R. P.			R. P.
1.	Balance b/f	1,731.48	1.	Salary	
2.	Grant-in-aid received from M/o Urban Development	26,00,000.00	(i) Pay	8,99,489.00	
3.	Interest on Bank Deposit	5,18,104.00	(ii) Allowances	3,61,444.45	12,60,933.45
4.	Other receipts		2.	Wages	37,746.00
(a)	Private use of staff car	329.00	3.	Travelling Expenses	23,886.00
(b)	Group Insurance	7,938.00	4.	Office Expenses	5,05,520.00
(c)	CGHS contributions	695.00	5.	Advertising & Publicity	4,000.00
(d)	Licence fee of Govt. residence allotted to the employees of the Board	15,343.00	6.	Hospitality Expenses	36,872.75
(e)	Penal interest on LTC advance	6.00	7.	Fees & Honorarium	19,549.00
(f)	Misc. receipts	2,779.65	8.	Professional & Special Services	16,000.00
5.	Deposits and Advances	27,290.65	9.	Foreign Service contributions:	
(a)	Security deposits with Dte. of Estates	350.00	(a)	Leave salary	65,375.00
(b)	Deposits with C.P.W.D.	9,991.00	(b)	Pension contribution	96,670.00
(c)	Deposits with Mahanagar Telephone Nigam Ltd.	2,176.00	10.	Rent Rate & Taxes	1,62,045.00
(d)	GP Fund advances to Deputationists	15,000.00	11.	Write-off/losses	4,38,656.00
6.	Suspense		12.	Licence fee paid to Directorate of Estates in respect of Govt. residences	3,049.00
	Receipt and Recoveries from salary bills		13.	Audit Fees	70,162.00
(i)	Income Tax	46,329.00	14.	Grant for creation of NCR Planning & Monitoring Cells	10,375.00
(ii)	CGEGIS	6,600.00	(i) Govt. of Rajasthan	2,88,000/-	
(iii)	GP Fund	1,21,770.00	(ii) Govt. of Haryana	2,30,104/-	5,18,104.00
(iv)	H&A	36,775.00	15.	Deposits and Advances	
(v)	Interest on H.B.A.	3,689.00		Deposits with C.P.W.D.	6,200.00
(vi)	Scooter advance	1,640.00	16.	Suspense	
(vii)	Car advance	11,580.00		Receipt & recovery from salary bills	
(viii)	Hazard Fund	158.00	(i)	Income Tax	46,329.00
7.	Provident fund account	2,28,541.00	(ii)	CGEGIS	6,600.00
(a)	GP Fund	75,761.00	(iii)	GP Fund	1,21,770.00
(b)	CP Fund	4,48,347.00	(iv)	H.B.A.	36,775.00
			(v)	Interest on H.B.A.	3,689.00
			(vi)	Scooter advance	1,640.00
			(vii)	Car advance	11,580.00
			(viii)	Hazard fund	158.00
					2,28,541.00
			17.	GP Fund advances to Board's employees	9,200.00
			18.	Interest on GP Fund	10,641.00
			19.	Interest on CP Fund	22,964.00
			20.	Board's contribution to CPF	11,370.00
			21.	Bank Fixed Deposits A/c	5,00,000.00
			22.	Closing Balance	31,475.93
				Details of closing balance:	
				(a) Unspent amount of revenue grant	16,575.93
				(b) GPF/CPF collections lying in Saving Bank A/c	14,900.00
					31,475.93
Total			Total		
R. 39,27,292.13			R. 39,27,292.13		

(K.L. SACHAR)
Finance & Accounts Officer

(K.K. BISHNACAR)
Member Secretary

STATEMENT OF RECEIPT AND PAYMENT OF
CAPITAL GRANT FOR THE YEAR 1988-89.

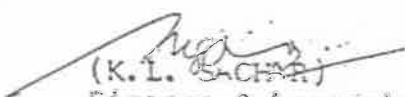
RECEIPTS			PAYMENTS		
S.No.	Head of Account	Amount Rs. p.	S.No.	Head of Account	Amount Rs.
1.	Balance B/F	1507854.48	1.	Loans to State Government/ Implementing Agencies	
2.	Contributions from the %o Urban Development	79200000.00	(a)	U.P. Government, Lucknow.	5,07,00,000.00
3.	Interest on loans from State Governments/ Implementing Agencies:		(b)	HUDA, Chandigarh	2,95,00,000.00
(c)	U.P. Govt., Lucknow	Rs.6803000.00	(c)	Urban Improvement Trust, Alwar, Rajasthan.	<u>1,34,00,000.00</u>
(b)	HUDA, Chandigarh	Rs.5859250.00			9,36,00,000.00
(c)	Urban Improvement Trust, Alwar (Raj.)	Rs.1961350.00	2.	Studies and surveys	11,41,002.00
		14623600.00	3.	Preparation of National Capital Regional Plan	1,67,212.00
4.	Refund of loan (UIT, Alwar)	325000.00	4.	Scooter advances	13,000.00
5.	Bank Interest (Ref. Annexure B)	405647.38	5.	Car advances	56,000.00
6.	Recoveries on account of long term advances:		6.	Closing Balance	11,24,793.86
(a)	Scooter Advance	Rs.5,416.00		Details of Closing Balance:	
(b)	Car advance	Rs.1,000.00	(a)	Amount lying in Saving/ Current A/c	99,043.86
		6416.00	(b)	Amount kept in fixed deposit receipt (short term deposits)	10,25,750.00
7.	National Capital Regional Plan (Sale of copies of NCR Plan)	33490.00			<u>11,24,793.86</u>
Total		Rs.96102007.86	Total		Rs.9,61,02,007.36

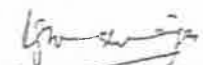
(K.L. SACHA)
Finance & Accounts Officer

(K.K. BHATTAGAR)
Member Secretary

RECEIPT & PAYMENT A/C OF THE GRANT FOR
PURCHASE OF AUDIO VISUAL EQUIPMENT FOR
THE YEAR 1988-89.

RECEIPTS			PAYMENTS		
S.No.	Head of account	Amount	S.No.	Head of Account	Amount
		Rs. p.			Rs. p.
1.	Balance B/f	1,50,000.00	1.	Purchase of Projecta Vision 203	1,10,000.00
			2.	Purchase of Krison VCR	13,900.00
			3.	Purchase of Eiko Video Grefti	20,800.00
			4.	Closing Balance	5,300.00
	Total	<u>Rs.1,50,000.00</u>		Total	<u>Rs.1,50,000.00</u>


(K.L. SACHAR)
Finance & Accounts Officer


(K.K. BHATNAGAR)
Member Secretary

(a) Pay	8,99,489.00	12,60,931.45
(b) Allowances	3,61,444.45	37,746.00
2. Travel Expenses		23,888.00
3. Office Expenses		
(a) Telephone	1,09,570.50	
(d) Stationery	33,444.45	
(e) Drawing Stationery & material	14,619.50	
(f) Printing & Binding	630.00	
(g) Petrol	25,883.55	
(h) Maintenance of vehicle	16,625.05	
(i) Conveyance	2,658.20	
(j) Miscellaneous	39,352.35	
(k) Maintenance of:-		
Office machines	84,962.00	
Furniture & Furnishing	1,132.00	
Room cooler, Desert cooler & A.C.	5,770.00	
(l) Grant for tiffin room	7,606.00	
(m) Grant to magazine club	1,200.00	
(n) Newspaper & periodicals	5,369.00	3,74,074.70
5. Audit fee		10,375.00
6. Advertising & Publicity Expenses		4,000.00
7. Hospitality Expenses		36,872.75
8. Fees & Honorarium		19,549.00
9. Professional & Special services		16,000.00
10. Foreign Service Contribution		
(i) Leave Salary	65,375.00	
(ii) Pension contribution	96,670.00	1,62,045.00
11. Rent, Rates & Taxes		4,30,056.00
12. Insurance, fire, life & Miscellaneous Govt. Residences		84,814.00
13. Write off/losses		3,044.00
14. Grant-in-aid		
I. Grant paid to Govt of Rajasthan for creation of NCR Planning & Monitoring Cell	2,88,000.00	
II. Grant paid to the Govt. of Haryana for creation of NCR Planning & Monitoring Cell	2,30,104.00	5,18,104.00
15. Interest on GPF		10,641.00
16. Interest on CPF		22,964.00
17. Board's Contribution to CPF		11,370.00
Total		5,30,05,196.90

received from M/s Urban Development for establishment and administrative Expenditure (Recurring) i.e. total Grant less Expenditure thereon on Assets.

Grant Rs. 88,00,000.00

(=) Rs. 1,31,445.30

24,68,554.70

2. Other receipts

Private use of staff car	529.00	
Group Insurance Scheme	7,938.00	
CGHS Contribution	692.00	
Penal Interest on LTC Advance	6.00	
Miscellaneous receipts	2,779.65	11,947.65
3. Interest on Bank deposits		5,18,104.00
4. Excess of Expenditure over income transferred to Balance sheet		6,484.85

Total 5,30,05,196.90

BALANCE SHEET AS ON 31st March, 1989.

Amount as on 31.3.88		Funds & Liabilities		Amount as on 31.3.89	Amount as on 31.3.88	Assets	Amount as on 31.3.89
Rs.	P.			Rs.	P.		Rs. P.
		1. MCR Planning Board Fund A/c :-			14,86,966.61	1. Assets as per (Annexure I)	16,18,411.91
14,86,966.61		I Revenue grant for non- recurring expenditure	16,18,411.91		-	2. Assets as per (Annexure II)	1,44,700.00
14,15,00,000.00		II Capital Grant	22,07,00,000.00			3. Interest bearing loans to State Govt./Implement- ing Agencies (Annexure III)	24,30,95,000.00
1,50,000.00		III Other grant	1,50,000.00	14,98,20,000.00		4. Study & Surveys (Annexure IV)	37,00,317.00
13,76,414.14		IV Bank Interest (Annexure IV)	17,82,061.52	25,59,315.00		5. MCR Plan	4,36,130.20
<u>1,13,37,643.54</u>		V Interest on loans	<u>2,59,61,243.54</u>			6. Car & Scooter advances (Annexure V)	87,064.00
15,59,51,024.29		Total Fund	25,02,11,716.97		3,02,408.20	7. <u>Suspense & Deposits</u>	
		2. C.P.F. Account (Annexure VIII)	1,28,953.00			Deposits with:-	
62,392.00		3. C.P.F. Account (Annexure VIII)	4,48,347.00		24,480.00	I Directorate of Estates	-
-		4. <u>Suspense & Deposits</u>				II CPMD(Annexure VI)	13,971.00
		Excess amount received on transfer from State Bank of India, Kirman Bhawan.	30,000.00		350.00	III Mahanagar Tele- Phone Nigam	67,032.00
30,000.00		5. Excess income over expenditure B/F from last year 104059.48			17,762.00	IV GPF withdrawal by deputationist	-
1,04,059.48		Less:			69,208.00	8. Bank Fixed Deposit Account(Annexure VII)	16,13,150.00
		Excess of expenditure over income during the current year	6480.55	97,578.93	15,000.00	9. <u>Bank & Cash balances</u>	
					92,400.00	I Saving A/c.	1,17,890.56
						II Current A/c	17,142.84
						III Cash in hand	786.39
<u>15,00,47,475.77</u>		Total	<u>25,09,16,595.90</u>	<u>15,60,47,475.77</u>	16,54,557.68	Total	<u>25,09,16,595.90</u>

(K.L. SACHAR)

Finance & Accounts Officer

IV/6

(K.K. BHATNAGAR)
Member Secretary

ANNEXURE-I

SUMMARY OF RECEIPTS-1988-89

Sl.No.	Name of Asset	Expenditure incurred upto 3/88	Expenditure incurred during 1988-89	Total	Ref. to page No. of Asset Register
1.	Furniture	279707.50	30661.00	310368.50	166
2.	Furnishing	66298.00	214.00	66612.00	220
3.	Motor Car	94537.51	-	94537.51	182
4.	Motor Van	105500.00	-	105500.00	186
5.	Type Writer	55814.65	-	55814.65	174
6.	Electronic Typewriter	57327.10	-	57327.10	176
7.	Duplicating Machine	18540.25	-	18540.25	194
8.	Photo Copier	118552.60	-	118552.60	196
9.	Calculator	308.00	-	308.00	184
10.	Cycle/Postal Weighting Machine	1468.80	-	1468.80	184
11.	Tape Recorder Two-in-one	3403.20	-	3403.20	204
12.	Air Conditioner	81225.40	23530.00	104755.40	198
13.	Elect. Appliances	38709.95	-	38709.95	206
14.	Paestral & Wall Fans	9530.55	-	9530.55	212
15.	Water Cooler	8370.00	-	8370.00	224
16.	Wall Clocks	3409.50	-	3409.50	208
17.	Auto Diallars	8580.00	-	8580.00	210
18.	Installation of additional Powerpoints by C.P.D.S.	22985.00	11670.00	34655.00	214
19.	P.V.C. Partitions	264270.00	-	264270.00	216
20.	False Ceilling Tube Fittings	18216.00	-	18216.00	218
21.	Perse Printing Machine	58146.00	-	58146.00	202
22.	Drawing Material & Equipments	87677.55	-	87677.55	20
23.	Books/Maps	14900.30	1745.30	16645.60	200
24.	Intercom.	39364.00	-	39364.00	226
25.	Refrigerator	7040.00	-	7040.00	230
26.	Franking Machine	6534.00	-	6534.00	228
27.	Computer	-	63525.00	63525.00	234
28.	Miscellaneous	16550.75	-	16550.75	222
Grand Total:-		1486966.61	121445.30	1618411.91	

ANNEXURE-II

Summary of Assets

S1. No.	Name of Asset	Expenditure incurred during 1988-89
1.	Hotline ProjectaVision 203	1,10,000/-
2.	Krisons VCR	13,900/-
3.	Eiko Video Graffiti	20,800/-
Total:-		<u>1,44,700/-</u>

DETAILS OF OUTSTANDING LOANS - 1988-89

Sl. No.	To whom given	Amount given upto 31.3.88	Loan given during 1988-89	Total loans given upto 31.3.89	Refund/repayment of instalment of principal			Amount of loan outstanding as on 31.3.89 (col.5-Col.6(c))	Remark:
1.	2.	3.	4.	5.	upto 3/88	Dug: 1988-89	upto 3/89	7.	8.
					6(a)	6(b)	6(c)		
1.	Government of Uttar Pradesh	7,76,00,000/-	5,07,00,000/-	12,83,00,000/-	-	-	-	12,83,00,000/-	
2.	Haryana Urban Development Authority Chandigarh.	5,42,50,000/-	2,95,00,000/-	8,37,50,000/-	-	-	-	8,37,50,000/-	
3.	Urban Improvement Trust Alwar (Rajasthan)	1,79,70,000/-	1,34,00,000/-	3,13,70,000/-	-	3,25,000/-	3,25,000/-	3,10,45,000/-	
Total		14,98,20,000/-	9,36,00,000/-	24,34,20,000/-	-	3,25,000/-	3,25,000/-	24,30,95,000/-	

Details of Expenditure on Studies and Surveys

Sl.No	Name of Study & Survey	Estimated Cost	Expenditure incurred upto 3/88	Expenditure incurred during 1988-89	Expenditure incurred upto 31.3.1989
1.	Migration Studies in the Context of National Capital Region Plan	4,50,000	4,43,850	-	4,43,850
2.	Informal Sector in National Capital Region	3,05,000	3,05,000	-	3,05,000
3.	Fiscal Policy in National Capital Region	2,30,000	2,30,000	-	2,30,000
4.	Land use analysis based on Landset Imageries and aerial photography	3,61,015	3,42,465	18,550	3,61,015
5.	Computer Modeling for Urban Development	1,85,000	1,50,000	-	1,50,000
6.	Traffic & Transportation Studies	9,80,000	7,92,000	88,000	8,80,000
7.	Settlement System in National Capital Region	10,000	10,000	-	10,000
8.	Counter Magnet area Study	4,00,000	2,20,000	1,80,000	4,00,000
9.	Integration of all inputs and analytical works & statistical calculations	16,000	16,000	-	16,000
10.	Setting up Centre for Studies & Policies on informal sector	1,00,000	50,000	50,000	1,00,000
11.	Distributive trades in National Capital Region	8,62,000	-	3,33,600	3,33,600
12.	Resource Mobilisation for Local Bodies in the National Capital Region	3,00,000	-	1,35,000	1,35,000
13.	Investment Plan for N.C.R. Plan implementation	1,98,000	-	1,25,000	1,25,000
14.	Computer aided analysis of the Settlement System of the National Capital region sub-Regions	30,000	-	17,000	17,000
15.	Monitoring of Landuse, using higher resolution remote sensing data for selected areas of National Capital Region	40,000	-	30,000	30,000
16.	Feasibility Study for Expressways in the National Capital Region	2,70,000	-	1,21,500	1,21,500
17.	International Seminar in Nagoya	42,352	-	42,352	42,352
Total:-		4679367	25,59,315	11,41,002	3700317

ANNEXURE-V

Details of outstanding Long term Advances to Staff for the year 1988-89

	Opening Balance	Paid during 1988-89	Refund of ins- talment during the year	Closing Balance as on 3.3.1989
<u>(A) Car Advance</u>				
(i) Sh.K.L.Sachar, Finance & Accounts Officer	NIL	56,000	1,000	55,000
<u>(B) Scooter Advance</u>				
(i) Sh.J.N.Burman, ATP	12,240	NIL	2,448	9,792
(ii) Sh.P.Jayapal ,,	12,240	NIL	2,448	9,792
(iii) Sh.D.Madhu Babu ,,	NIL	13,000	520	12,480
Total	24,480	69,000	6,416	87,064

ANNEXURE -VI

DEPOSITS WITH C.P.W.D. A/c -1988-89

Opening Balance as on 31.3.88	Refund of unspent during the year	Deposit during the year	Closing Balance as on 31.3.1989
Rs.17,762-00/-	Rs.9991-00/-	Rs.6200-00/-	13,971-00/-

ANNEXURE-VII

Bank Fixed Deposit Accounts-1988-89

	(Rs.)
1. Excess amount received on transfer of Account from State Bank of India to State Bank of Patiala	30,000/- ✓
2. Deposit of Provident Fund accumulations	5,62,400/- ✓
3. Short Term Deposit	10,25,750/-
Total	16,18,150/-

STATEMENT OF PROVIDENT FUND DEPOSITS -1988-89

	Opening Balance Rs.	Deposit during the year 1988-89 Rs.	Interest on PF during 1988-89 Rs.	Board's contri- bution for 1988-89 Rs.	Advances/withdrawns. Rs.	Closing Balance as on 31.3.89 Rs.
(A) GPF	62,392	65,120	10,641	NIL	9,200	1,29,953
(B) CPF	NIL	4,14,013	22,564	11,370	NIL	4,48,347
Total	62,392	4,79,133	33,605	11,370	9,200	5,77,300

STATEMENT OF BANK INTERESTANNEXURE IX

(Amount in Rupees)

Interest recd. during 1988-89	Less amount paid as grant-in-aid (Rev) to the Govt. of Haryana & Rajasthan	Net amount in the Receipt & Payment A/c (Capital)	Balance brought forward from 1987-88	Closing Balance as on 31.3.1989.
23,751.38	5,18,104.00	4,05,647.38	13,76,414.14	17,32,061.52